

**CIRCULAR**  
**Sub: Plagiarism Check Service**  
**Attn.: Faculty and Students**

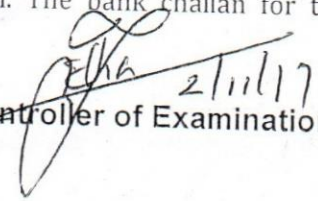
NIE has made a policy to avoid plagiarism from the year 2017-18. It is mandatory to check PG Project Report/Ph.D. Thesis using anti plagiarism tool TURNITIN which is available at NIE Library. Faculty members and students are requested to note the following guidelines for plagiarism check.

**Anti Plagiarism Policy and Guidelines**

1. Research Scholars/PG students have to check their thesis/project reports before submission of the same. Also they have to enclose a copy of the plagiarism report in the thesis.
2. Plagiarism Check Service charges:

Sl. No.	Description		For Students	For Faculty Members	For Outsiders
1	Journal Article		Free	Free	`150.00
2	PG Project Report / Ph.D Thesis	Upto 200 Pages	`250.00	`150.00	`500.00
		>201 to 500 Pages	`500.00	`300.00	`750.00
		>501 to 750 Pages	`750.00	`500.00	`1000.00
3	Subsequent Checking Charges	----	`250.00	`250.00	----

3. CD / DVD containing the soft copy of Thesis / Project Report should be in .pdf or .doc / .docx format
4. Thesis / Project Report and all chapters from Title page to Bibliography should be in a single .pdf or .doc / .docx file. Preliminary pages, Declaration, Acknowledgement, List of Charts, Abbreviation, Index, Glossary and Questionnaire are not required for plagiarism checking.
5. Permissible similarity index is  $\leq 25\%$
6. If similarity index is  $> 25\%$ , the candidates have to modify the document and reduce the similarity level ( $\leq 25\%$ ) and submit for plagiarism checking once again.
7. Library staff will check and generate the report. Summary of the report will be sent to guide and student through e-mail.
8. Requisition for plagiarism checking is enclosed. Requisite fee has to be paid in the Syndicate Bank and on submitting the challan the process will begin. The bank challan for this purpose is available in the Central Library.

  
Controller of Examinations

To:

1. Principal, Dean (AA) / Dean (R&D) / Head IQAC
2. HoDs and faculty members of CIV / MEC / EEE / ECE / CSE / ISE / IPE / MCA / PHY / CHE / MAT
3. Notice Boards of all the Departments / GJC / Admn.Block / Library
4. Hon. Secretary, NIE-MC, for information

### Requisition for Plagiarism Check

1	Name of the Researcher / Student & email	
2	USN No.	
3	Name of the Guide	
4	Title of the Thesis	
5	Department	
6	Details of the Payment	
7	Date of submission	
<b>For Library Use</b>		
Date of Verification		
Similarity Report Percentage		
Library Staff Name & Signature		

**Signature of Student / Faculty**

**Signature of Guide**