ALUMNI ASSOCIATION REGISTERED COPY:

The National Institute of Engineering
MYSURU-570003

Principal
Association Rules and Bye Laws

NATIONAL INSTITUTE OF ENGINEERING ALUMNI ASSOCIATION
MYSORE 570 008
(Registered under the Societies Registration Act)

MEMORANDUM OF ASSOCIATION
AND
RULES AND BYE-LAWS

MEMORANDUM OF ASSOCIATION

1. NAME OF THE ASSOCIATION

The name of the Association shall be "NATIONAL INSTITUTE OF ENGINEERING ALUMNI ASSOCIATION", Mysore, hereinafter called as NIEAA.

In the pars that follow, NIEAA and "ASSOCIATION" will be used interchangeably. Wherever the word "NIE" is used, in the following pars, it will mean National Institute of Engineering, Mysore-570008.

2. LOCATION

The Registered Office of the Association shall be located in the premises of the National Institute of Engineering, Mysore-570008.

3. OBJECTIVES

a) To take over the assets of the existing un-registered body, "NIE ALUMNI ASSOCIATION, MYSORE 570008. This Association has been previously formed for carrying out the objectives similar to those enumerated under 3(b).
b) To carry out the following objectives:

(i) Serving as a forum to promote and foster the relationship between the alumni, the present students, the staff and the Management of NIE with the basic objective of exchange of ideas which, besides being mutually beneficial, will generally help to serve the Alma mater in achieving excellence in technical education and contribute to improving the quality of life of the general public, as visualised by Founder Fathers of the NIE.

(ii) Actively and constructively participating in the well-being of the NIE, by utilising the good-will, rich experience and services of the Alumni who are a fraternity of professional engineers of various disciplines spread all over the country and abroad.

(iii) Supplementing the efforts of the ALMA MATER and Management/Governing Council in the growth of the institution at all times.

(iv) Conducting such programmes that are necessary from time to time to maintain continuous contact and fellowship with the Alumni.

(v) Making intensive efforts with the help of the NIE Administration and Alumni to prepare a Data Bank of its Members.

(vi) Arranging regular meets and conducting programmes and serving as an effective link between the present and future Alumni.

(vii) Arranging lectures by eminent Alumni and other eminent professionals, which will benefit the students and Alumni.

(viii) Arranging meetings every year to the out-going students and orientation lectures for the incoming students.

[Signature]

Principal
The National Institute of Engineering
MYSURU-570003
(ix) Arranging to felicitate meritorious out-going students by establishing prizes, medals, shields and prepare and maintain ROLL OF HONOUR.

(x) Assisting the out-going students in entrepreneur development and campus selections by reputed organisations.

(xi) Arranging to honour through special meetings, meritorious Alumni who bring name and fame to themselves and their Alma Mater.

(xii) Developing a revolving loan fund to the needy students.

(xiii) Developing a Benevolent Fund for meeting the medical expenses of deserving/needy Alumni or person(s) connected with the NIE.

(xiv) Arranging to publish Periodical News Letter.

(xv) Establishing/Improving Library facilities and afford services supplementing the institutional infrastructure.

(xvi) Acting as a Liaison between the Alumni and NIE and taking such actions from time to time in the developmental activities of the NIE.

(xvii) Establishing its Chapters outside Mysore, wherever necessary, with the same objectives of NIEAA.

(xviii) Forming Trust/Trusts under its banner to take up long standing/permanent service projects with the help of benevolent Alumni and others to meet the goals of the NIEAA and NIE's development.

(xix) Carrying out any other activity to strengthen the bond of friendship and brotherhood.
4. JURISDICTION AND POWERS

(i) The jurisdiction of the NIEAA shall extend over the whole of India and Abroad.

(ii) NIEAA can also permit formation of Local Chapters outside the city of Mysore.

(iii) The NIEAA shall have powers to take over and acquire by gift, purchase or otherwise, from Alumni, public bodies and individuals, endowments, donations, libraries, immovable properties and other contributions in cash or kind together with attendant obligations and engagements, if any, acceptable to the NIEAA and not inconsistent with its objectives.

(iv) The NIEAA shall have powers to raise loans necessary for any specific purposes coming under its objectives, from any Scheduled Bank or a Registered Society, etc., subject to such maximum limit as may be resolved upon by its Executive Committee with prior consent of the General Body.

(v) The Funds of the Association shall be deposited in any Scheduled Bank as may be decided upon by the Executive Committee.

5. MANAGEMENT

The general administration and development of the Association shall vest in an Executive Committee consisting of 15 persons who shall hold office in accordance with the Rules and Bye Laws. The Executive Committee shall be empowered to delegate powers vested in it to any office bearer or sub-committee as covered by the appropriate Rules and Regulations in this regard.

[Signatures]

PRINCIPAL
The National Institute of Engineering
MYSURU-570003
The Executive Committee will comprise:

President 1
Vice-Presidents 1 - External
1 - Internal
Hon. Secretaries 1 - External
1 - Internal
Hon. Treasurer 1
Ex. Committee Members 9
(Immediate Past President,
Principal-NIE (ex-officio),
5 elected by the Gen. Body, 2 co-opted by EC)

TOTAL E.C. MEMBERS 15

THE EXISTING EXECUTIVE COMMITTEE

Hon. President Prof. S.R. Aprameya
Working President Shri H.R. Bapu Satyanarayana
Vice-President-Internal Dr. T.R. Seetharam
External Shri M.K. Achuta Rao
Hon. Secretary-Internal Shri V.K. Ananthashayana
External Shri P.K.V. Subbaiah
Hon. Treasurer Shri U.N. Ravikumar
Members Dr. G.R. Saikant, Principal, NIE
(ex-officio)
Shri G.L. Shivar
Smt. Vidyarej
Sri M. Mohan Ram
Sri M.S. Srikanta Sharma
Sri N. Rajanikanth
Sri M.B. Narayanaeewamy
6. YEAR

The official year of the Association shall commence on 1ST APRIL and end on 31ST MARCH of the following year.

7. All communications to the Association shall be addressed to the Secretary of the Association at the Registered Office, except when and where otherwise instructed.

8. The General Body/Special General Body, with 2/3 majority of the members present, shall effect amendments to the memorandum of Association & Rules and Bye Laws of NIEAA at any time, subject to the provisions of Section 9 of the Karnataka Societies Registration Act, 1960, provided, however, no amendment to the Memorandum of Association and Rules & Bye Laws shall be made which may prove to be repugnant to the provisions of Section 80G of the Income-tax Act 1961 and or contrary to the overall objectives of the Society.

9. In the event the Association ceases to function or otherwise fails to carry out its stated objectives, all the assets of the Association shall be transferred to any other institution or Trust having objectives similar to those of this Association and which enjoys recognition under Section 80G of the Income Tax Act 1961.

[Signature]

Secretary

[Stamp: Principal, The National Institute of Engineering, MYSURU-570003]
RULES AND BYE LAWS

1. STRUCTURE

1. The Membership of the Association consists of four categories of Members:

   A. Honorary Life Member
   B. Patrons
   C. Life Members
   D. Associate Members

A. Honorary Life Members

Individuals/staff connected with the NIE and who have contributed substantially to the development of the NIE will be recognised as Honorary Life Members. The selection of such Honorary Life Members will be done by the Executive Committee with 75% majority of the Members present in the meeting, wherein due notice of this subject is given to the members in advance.

B. Patrons

Any Alumnus or Permanent Faculty Member of NIE who pays Rs. 5,000/- and above, becomes the patron.

C. Life Members

(a) The students passing out of NIE are entitled to become Life Members on payment of Rs. 500/-.

(b) All those who have already taken Life Membership as per the Rules of the existing un-registered NIEAA will continue to be Life Members.

[Signature]

Principal
The National Institute of Engineering
MYSURU-570003
(c) Teaching staff of NIE who will serve as permanent staff and those who have completed 5 years of total service as members of teaching staff are eligible to become Life Members on payment of Rs. 500/-. 

(d) All Associate Members passing out of NIE are eligible to become Life Members on payment of additional amount of Rs. 250/-. 

2. LIFE ASSOCIATES

(a) Students joining the NIE and who pay Rs. 250/- to NIEAA during their course as students of the NIE shall be Associate Members. They can apply for Life Membership by paying the additional amount of Rs. 250/- when they pass out from NIE. 

(b) All categories of Members, except Associate Members, once enrolled shall continue to be Members for Life or until they resign. 

(c) The Executive Committee of NIEAA shall have powers to cancel the Membership of any individual whose behaviour and activities are considered injurious to the credit, reputation or interest of the Association, provided that such cancellation is approved by the 2/3 majority of the general body, if proposed by EC. 

(d) The Association shall maintain an up-to-date list of all its Members in a Register kept for the purpose. The said Register shall be kept open for inspection by any Member during office hours. 

2. MANAGEMENT OF NIEAA

The Association affairs will be conducted by an Executive Committee duly elected by the General Body of the NIEAA, comprising the following:
1. PRESIDENT: An Alumnus, and a Life Member of NIEAA and residing in Mysore city.

2. VICE-PRESIDENTS: There will be two Vice-Presidents, viz.,
   (a) Vice-President - External, who will be an Alumnus and a Life Member, preferably residing in Mysore City; (b) Vice-President - Internal, who will be one of the serving Faculty Members of NIE and a Life Member of NIEAA.

3. HON. SECRETARIES: There will be two Secretaries, viz.,
   (a) Secretary - Internal, who will be one of the serving Faculty Member and an Alumnus and also a Life Member of NIEAA; (b) Secretary - External, who will be an Alumnus and also a Life Member residing in Mysore City.

4. HON. TREASURER: There will be one post of Treasurer. He will be one of the serving faculty members and an Alumnus and a Life Member of NIEAA.

5. EXECUTIVE COMMITTEE MEMBERS:
   (a) The Immediate Past President of NIEAA;
   (b) The Principal of NIE will be an Ex-officio Member;
   (c) The General Body will elect FIVE Members from the Life Members of NIEAA.
   (d) The Executive Committee will co-opt TWO Life Members in its First Meeting after the General Body.

(vi) The Executive Committee shall ordinarily meet at least once in a month and transact the business. All decisions will be taken by a majority of vote. The quorum for the Executive Committee Meeting shall be 8. The Notice for the meeting shall be circulated to the Members 7 days in advance along with the Agenda.
3. TERM OF OFFICE

The term of office of the Executive Committee shall be TWO years.

4. ELECTIONS

Elections to the Executive Committee shall be held once in two years and not later than 31st May of the year in which elections are due and conducted during the duly convened General Body Meeting.

5. FINANCE AND ACCOUNTS

1. The corpus of the Association shall be in the first instance be the corpus transferred by the existing unregistered Association and all subscriptions collected from Life Members and Associate Members.

2. All donations contributed by the Alumni or the General Public or Institutions and Firms shall be credited to the corpus account unless otherwise specifically desired by the donor towards utilisation for any specific/general causes or programmes or events.

3. All assets of the Association shall rest with the Executive Committee and the Association shall be represented by the President in all Courts, Tribunals and Offices.

4. The Executive Committee in general and the Treasurer in particular shall be responsible for the sound management of the finances.

5. The Treasurer will present to the Executive Committee the monthly accounts, statement of the receipts and payments for approval by the committee.
vi. Annual statements showing (a) Receipts and Expenditure; (b) Income and Expenditure, and (c) Assets and Liabilities, after approval by the Executive Committee and duly audited shall be presented at the Annual General Body Meeting once in a year and not later than 2 months from the close of the financial year.

vii. The Annual Accounts will be audited before presenting to the General Body by a Chartered Accountant. The Auditor for auditing the account will be appointed by the General Body and the fees for the Auditor shall be fixed by the General Body.

6. GENERAL BODY AND ITS MEETINGS

A. Members under all categories, except Associate Members, constitute the General Body of the NIEAA.

The General Body of the Association shall hold its meetings and transact business as per provisions of the Societies Registration Act and the Rules framed thereunder by the Government. It may also transact any other business not inconsistent with the said Act and Rules and in accordance with the Rules and Bye-Laws framed by the Association.

B. Annual General Body Meeting will be held every year before 31st May, during which the duly Audited Annual Accounts will be presented by the Executive Committee for approval. The General Body Meeting Notice will be served to the members 21 days in advance by the Secretary. The business will be transacted as per the circulated Agenda.

C. Members desirous of moving propositions and resolutions shall send them to the Secretary of NIEAA before 10 clear days from the date fixed for the Annual General Body Meeting, in writing to the Office of the Association.

[Signature]
Secretary

[Stamp]
The National Institute of Engineering
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D. Annual General Body Meeting notice indicating the Agenda and calling for nominations for elections in respect of the year when elections are due.

E. In case nominations are not received before the dates fixed for the same, the Presiding Officer will conduct the elections after calling for nominations at the General Body Meeting.

F. Elections will be held by secret ballot, if so required, and the President will nominate a Returning Officer for the purpose.

G. The Presiding Officer shall have full powers to decide upon the method of conducting the elections.

H. Special General Body Meeting may be convened at any time by the Secretary on the requisition of not less than 1/3 of the total members or the Executive Committee for discussing specific issues of special nature or on a written notice of requisition by atleast 100 members to discuss the specific subjects. The Executive Committee, shall, within 10 days from the date of receipt of the requisition proceed duly to call a Special General Body meeting for the consideration of the business stated, on a day not later than 40 days from the date of receipt of requisition.

I. QUORUM: No business shall be transacted at any General Body Meeting unless there is a quorum. The quorum for the Annual General Body Meeting shall be in accordance under the Rules framed under the Societies Registration Act, in the absence of which it shall be one-tenth of the total membership or 50, whichever is less. If there be no quorum at any Annual General Body Meeting within half-an-hour of the time fixed for the meeting, the meeting shall be adjourned by another half-an-hour and reconvened to transact the same business even without a quorum.
7. DUTIES AND RESPONSIBILITIES OF THE OFFICE BEARERS

1) President: The President will preside over all the meetings of the Executive Committee and General Body. He will regulate the debates, the order of business and give rulings on points raised. The President is responsible for the overall growth and well-being of the Association and shall act as the guiding spirit. He shall exercise general control over all the activities of the Association.

2) Vice-Presidents: The Vice-Presidents will assist the President and the Committee in general to guide the Association's welfare and smooth functioning. In the absence of the President, one of the Vice-Presidents will preside over the meetings.

3) Secretaries: (a) Internal Secretary shall be normally responsible for all the activities of the NIEAA. He shall act as Liaison between the Association and Management, arrange for collection of Life Membership Fees, arrears, etc., arrange for proper maintenance of records of all correspondence, liaison between Association, Alumni, Governing Council/Management Committee and such other responsibilities that may be assigned by the E.C. from time to time. He shall issue notices for all meetings and make necessary arrangements. He shall carry out all the decisions of the General Body and E.C. in accordance with the rules.

(b) External Secretary - He shall keep liaison with the staff secretariat and arrange for the programmes of the Association. He shall assist the Committee in its activities including sponsorship programmes, lecture meetings and shall work jointly with the Internal Secretary in keeping liaison with the management, the Alumni and Governing Council/Management. He shall keep the minutes of the proceedings of the meetings of the General Body and E.C.

[Signature]
Principal
The National Institute of Engineering
MYSURU-570003
iv) Treasurer:

a. He shall be responsible in preparing a proper budget for the activities of the NIEAA.

b. He shall keep proper book of accounts of the receipts and expenditure of the Association and the assets and liabilities with proper receipt books and vouchers (as per Section 11 of the Societies Registration Act).

c. He shall prepare and submit to the E.C. monthly, half yearly and annual accounts and have the Annual Accounts audited for proper presentation and approval of the Accounts in the General Body.

d. He shall keep records and maintain the custody of the assets and liabilities of the NIEAA and present statements to the E.C. and the General Body.

e. He shall arrange for periodic physical verification of the assets of the Association by Sub-committee of office bearers to be approved in the meeting of the E.C.

f. He shall be responsible for collection and accounting of the membership fees from the Alumni and through the NIE Administration.

g. He shall arrange for obtaining grants and donations for the activities of the NIEAA.

h. He shall assist the Secretaries in the meetings, arrange suitable funds duly approved by the E.C.

i. He shall remit all the amount collected to the Bank immediately or the next day.
j. He is authorised to keep an imprest amount of Rs 500/- for day to day expenses.

8. Executive Committee - The Executive Committee shall approve the Annual Budget and the budget proposal for each action and keep control on the expenses.

9. The Executive Committee by majority vote, shall approve the accounts presented by the Treasurer.

10. The Members of the E.C. shall approve the appointment of part time/full time staff to assist the office bearers and fix their honorarium.

11. BANK ACCOUNT

i) The Bank Account of the NIEAA shall be opened only in a Nationalised Bank duly approved by the E.C.

ii) The accounts will be operated by the Treasurer and President or Secretaries.

iii) All payments above Rs.1,000/- shall be cheque only.

iv) All payments shall have proper vouchers and payments above Rs.500/- shall be got by the President.

12. GENERAL

i) The Executive Committee Members who do not attend consecutively for three meetings ceases to be the E.C. Member and the E.C. will have powers to fill the vacancy by co-option any Life Member. The E.C. Member on Health grounds or any other genuine reasons may abstain from the E.C. Meetings, with the permission of the E.C.

ii) Any vacancy of E.C. Member arising out of resignation or
any other reason, the E.C. is authorised to fill up the vacancy by co-opting members from the Life Members.

iii) All category of members are eligible to attend, participate in all the functions and activities of NIEAA and can utilise the library facilities etc.

iv) Only Patrons and Life Members are eligible to contest for elections of NIEAA Executive Committee and also to vote in elections.

v) Any member who contests in elections must have paid the membership fee in full and there should not be any arrears or dues of any nature from him to NIEAA.

PK. VENKATA SUBBAIAH
SECRETARY

[Signature]

[PRINCIPAL]
The National Institute of Engineering
MYSURU-570003
### Executive Committee Members for the Elections held to the NIE Alumni Association (2018-2020) on 20/05/2018 as per Rules and Bye Laws of Memorandum of Articles

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<th>Sl.No</th>
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<th>No. of Posts</th>
<th>Eligibility</th>
<th>No. of Nomination Received with NAME</th>
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<td>1</td>
<td>Hon. President</td>
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<td>Alumnus other than teaching Faculty</td>
<td>1. T S Ravishankar</td>
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<td>Vice. President</td>
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<td>Alumnus other than teaching faculty</td>
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<td>Hon. Treasurer</td>
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<td>Joint Secretary</td>
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<td>8. Vidy Raj C</td>
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C T: 1. Hon. Secretary - M.C.G.C
2. Office of the Asst Registrar of Societies, Palace Building, Mysore
3. Hon. President, NIEAA - Mysore.

Signed: [Signature]
Principal
The National Institute of Engineering
MYSURU-570003