



THE NATIONAL INSTITUTE OF ENGINEERING
(An Autonomous College, affiliated to the VTU)
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15.04.2021


Instructions to be followed by the Invigilators during the OFFLINE
Examinations

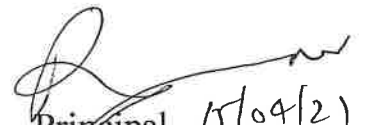
1. Faculty and staff should get the thermal scan done and sanitize their hands at the entry point of the Examination Building.
2. Wear mask all the time.
3. Sanitize hands frequently during invigilation session.
4. Maintain distance while communicating with students.
5. Do not go around the students unless very much needed. Be seated on the stage and carry out the invigilation strictly.
6. Pass on the attendance sheet to the students in the exam hall but at the same time, verify that students have signed correctly against their USNs.
7. Distribute the question papers and answer booklets by maintaining distance from the students.
8. Students having symptoms of fever cough and cold will be made to sit in a separate room [Room No.314].
9. Students with Covid Positive, if willing to write the exam with no health issues can be seated in a separate room[Room No.315.]
10. Bring it to the notice of special Chief for any problem occurring during examination.
[Special Chief: Dr. H.N. Divakar, Prof., Dept. of IP Engg,
Mob.No:8861276367]
11. Your kind cooperation is requested for the smooth conduction of Examinations

Best Wishes and Regards

Stay Safe

Stay Healthy


Controller of Examinations


Principal 15/04/21