

Ref: NIE / AEC / 655 / 2023-2024

6<sup>th</sup> Dec' 2023


## CIRCULAR – MAKEUP EXAMINATIONS

### Attn. Final Year Students – M.Tech & MCA

The students of **M.Tech & MCA** who are currently in **final year** (2022 admitted batch) **and who have obtained 'F' / 'I' grade** in courses during Academic Year 2022-23 can avail the facility of Makeup Examinations for the above mentioned grades.

#### The students shall note the following:

- Registration for Makeup Examination is on **7<sup>th</sup> & 8<sup>th</sup> December 2023**.
- The students can register for any theory and laboratory courses. However, registration for Seminars/Projects, etc. are not allowed.
- Fill up the Makeup Registration Application Form (available in college website).
- Registration Fee per course : **Rs.1,000/-** (Rupees one thousand only)
- Registration fee payment should be made online through Student Information System (SIS) portal only. The SIS portal link is available on NIE Website (Offline payment is strictly not permitted).
- **Filled application form with fee paid receipt must be submitted to –**
  - **Examination Section, NRN Block, NIE-South Campus, on or before 8<sup>th</sup> December 2023, before 5.00 PM. for M.Tech Students.**
  - **Examination Section, NIE-North Campus, on or before 8<sup>th</sup> December 2023, before 5.00 PM. for MCA Students.**
- The students who are unable to visit college to submit the form may arrange anyone on their behalf to complete the above mentioned formalities.

  
6/12/23  
Controller of Examinations

#### Copy to :

1. Principal / Vice Principal / Dean (AA) – for kind information.
2. All HoD's : *CV / ME / IP / EE / EC / CS / IS / MCA*
3. Accounts / SDSC / Exam Section